

MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE June 20, 2019

TIME: 6:00 PM

PLACE: Wood River Public Library

- **Call to Order / Roll Call / Pledge of Allegiance**

Nick Aguinaga, President, called the meeting to order at 6:00 PM.

Members present:

Nick Aguinaga

Mike Anderson

Joe Freeman

Sue Smith

Karen Weber

Members absent:

Rhonda Breslin

Tracy Kennett

Curtis Rainwater

Cathi Stalcup

Others present:

Lindsey Herron- Library Director

Tom Stalcup-City Council Ex-Officio

A quorum was established.

The Pledge of Allegiance was recited.

- **Approval of Minutes**

May 16, 2019 Regular Meeting

Motion made by Sue Smith and seconded by Karen Weber to approve the minutes as written.

A vote was taken. All ayes. Motion carried.

- **No Correspondence / Communications / Public Comment**

- **No Officers' Reports**

- **Committee Reports**
 - **Building & Grounds-**
Mike is working on installing paper towel dispensers. Someone is coming to install doorknobs that meet ADA requirements.
 - **Finance-**
 - **Personnel-**
 - **Policy-**

- **Financial Matters**
 - **Approval of the June expenditure list**
Motion made by Mike Anderson and seconded by Joe Freeman to approve the expenditure list.
A roll call vote was taken. All ayes. Motion carried.

 - **Financial Statements**
 - **FY 19-20 May**
 - **FY 18-19 Second (Final) Close**

- **Library Director's Report**
 - Some shelves were moved around upstairs to make room for a teen space.
 - With the money raised from the Pie in the Face fundraiser the Library was able to purchase the AED machine that the fire department recommended.
 - The summer reading program has had great attendance and the Beanstack app is getting great reviews.
 - Wegman came and changed the outdoor lighting to LED.
 - Fowler is still working on installing the firewall and server.
 - Andrew has started as a full-time clerk.
 - Nate, a page, is leaving in July.
 - The community garden has been popular and is already producing.
 - The money the Rotary donated from the color run is going toward adult programming.
 - Staff development day is scheduled for August 9th. They will offer fire extinguisher, online resource and cloud library training.
 - An educator open house is also scheduled for August 9th. The library wants to reach out to teachers and the homeschooling community to show what the library can offer them. Some of the per capita grant is being spent on marketing items for that event.

- **No Unfinished Business**

- **New Business**

- **Annual Report Review/Signing (FY 2018-2019)**

- Motion made by Karen Weber and seconded by Joe Freeman to approve the report.

- A vote was taken. All ayes. Motion Carried.

- **IPLAR Review/Signing (FY 2018-2019)**

- Motion made by Joe Freeman and seconded by Karen Weber to approve the report

- A vote was taken. All ayes. Motion Carried.

- **Approve Closing library for Annual Professional Development in August**

- Motion made by Sue Smith and seconded by Joe Freeman.

- A vote was taken. All ayes. Motion Carried.

- **Discuss/Approve Mural**

- Motion made by Karen Weber and seconded by Mike Anderson to have Lindsey continue looking into options and bring the board more information at the next meeting.

- A vote was taken. All ayes. Motion Carried.

- **Approval to Dispose of Meeting Recordings Per the Open Meetings Act**

- Motion made by Mike Anderson and seconded by Joe Freeman.

- A vote was taken. All ayes. Motion Carried.

- **Approve Repair Costs for Chair Lift**

- Motion made by Sue Smith and seconded by Joe Freeman to approve the repair bid submitted by Custom Home Elevators.

- A vote was taken. All ayes. Motion Carried

- **ADJOURNMENT**

- Motion made by Sue Spencer and seconded by Joe Freeman

- A vote was taken. All ayes. Motion carried.

Adjourn the meeting at 7:21 PM.

Approved by the Library Board of Trustees at the Regular Meeting on July 18, 2019.