

MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE February 21, 2019
TIME: 6:00 PM
PLACE: Wood River Public Library

I. Call to Order / Roll Call / Pledge of Allegiance

Nick Aguinaga, President, called the meeting to order at 6:00 PM.

Members present:

Nick Aguinaga
Mike Anderson
Rhonda Breslin
Joe Freeman
Curtis Rainwater
Sue Smith
Cathi Stalcup
Karen Weber

Members absent:

Tracy Kennett

Others present:

Lindsey Herron- Library Director
Katie Russell-Assistant Library Director
Tom Stalcup-City Council Ex-Officio
Cheryl Maguire-City Mayor
Mary Cox-Foundation Treasurer

A quorum was established.
The Pledge of Allegiance was recited.

II. Approval of Minutes

January 17, 2019 Regular Meeting

Motion made by Karen Weber and seconded by Sue Smith to approve the minutes as written.
A vote was taken. All ayes. Motion carried.

III. Correspondence / Communications / Public Comment

The library has received several compliments recently on programs, staff and building appearance. They also received a donation from The Women's Club for \$100.

IV. Officers' Reports

Secretary- Karen mentioned that in May it will be time to renew the bylaws and asked that everyone review them and bring suggestions to the next meeting so a draft can be created.

V. No Committee Reports

VI. Financial Matters

A. Approval of the February expenditure list

Motion made by Karen Weber and seconded by Cathi Stalcup to approve the expenditure list.

A roll call vote was taken. All ayes. Motion carried.

B. January 18/19 Financial Statements

Karen Weber reviewed the financial statements and bank account balances with the board.

VII. Library Director's Report

- Joe, Lindsey and Katie attended the legislative breakfast.
- Lindsey and Holly will be attending the Illinois Youth Services Institution.
- Lindsey is still working on getting a company to fix the back door based on the amount approved at the last meeting.
- Lindsey and Katie painted the children's section to brighten up the area.
- Katie is working with Home Depot to get some ADA compliant toilets. She is also recruiting volunteers to install them.
- Lindsey attended a directors meeting and is working on some more trustee training opportunities.
- The library will be discontinuing the use of CR systems this month in an effort to reduce costs.

VIII. Unfinished Business

A. Circulation Policy

Lindsey presented a breakdown of the block policies other libraries have. After discussion of the board it was decided to remove the block all together except when it involves a child under the age of 18.

A motion was made by Karen Weber and seconded Cathi Stalcup.

A roll call vote was taken. All ayes. Motion carried

IX. New Business

A. Consider FY 19/20 Budget Proposal-

Karen presented the budget to the board and explained that each committee had met and discussed the budget with Lindsey.

Motion made by Karen Weber and seconded by Curt Rainwater to approve the budget as presented.

A roll call vote was taken. All ayes. Motion carried.

B. Consider updates made to "Relationship to the Foundation" policy

Motion made by Karen Weber and seconded by Cathi Stalcup to approve the policy as written.

A vote was taken. All ayes. Motion carried.

C. Consider community garden policy

Katie presented the policy and her vision for the garden to the board.

Motion made by Karen Weber and seconded by Cathi Stalcup to approve the policy.

A vote was taken. All ayes. Motion carried.

D. Approve carpet/upholstery cleaning

Lindsey presented three bids from two different companies for carpet/upholstery cleaning. After much discussion it was decided that the middle bid would be the best option as it would only require closing for one day instead two. The bid was also presented in more detail than the lower priced option and Lindsey felt the company would do a better job. A Motion made by Rhonda Breslin and seconded by Sue Smith to approve the bid for low moisture cleaning from X-treme Carpet Cleaning.

A roll call vote was taken. All ayes. Motion carried.

E. Update from Wood River Public Library Foundation

Mary Cox, the Foundation Treasurer, was present along with Foundation President Cheryl Maguire. They reviewed with the board some recent donations and the account balances. They have set a meeting in March to discuss fundraising opportunities and some grants for which they may apply.

X. ADJOURNMENT

Motion made by Cathi Stalcup and seconded by Joe Freeman.

A vote was taken. All ayes. Motion carried.

Adjourn the meeting at 7:21 PM.

Approved by the Board of Trustees at the Regular Meeting on March 21, 2019.

**Nick Aguinaga
Board President**

**Karen Weber
Board Secretary**

