

**MINUTES**  
**WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES**

DATE: January 17, 2019  
TIME: 6:00 PM  
PLACE: Wood River Public Library

**I. Call to Order / Roll Call / Pledge of Allegiance**

Nick Aguinaga, President, called the meeting to order at 6:00 PM.

Members present:

Nick Aguinaga  
Rhonda Breslin  
Joe Freeman  
Sue Smith  
Cathi Stalcup  
Karen Weber

Members absent:

Mike Anderson  
Tracy Kennett  
Curtis Rainwater

Others present:

Lindsey Herron- Library Director  
Tom Stalcup-City Council Ex-Officio

A quorum was established.  
The Pledge of Allegiance was recited.

**II. Approval of Minutes**

**December 20, 2018 Regular Meeting**  
**January 7, 2019 Building & Grounds Meeting**  
**January 14, 2019 Finance Committee Meeting**

Motion made by Cathi Stalcup and seconded by Rhonda Breslin to approve the minutes as written.

A vote was taken. All ayes. Motion carried.

**III. Correspondence / Communications / Public Comment**

The Library received a thank you card from the Mayor for participating in Winterfest. Integrity also sent a thank you card for the Christmas gifts donated by patrons.

**IV. No Officers' Reports**

**V. Committee Reports**

- A. Building and Grounds**- The committee met and discussed work that needed to be done this fiscal year. They also discussed what could wait until next fiscal year.
- B. Finance**-The committee met to prepare a budget that will be presented to the board in February
- C. Personnel**-nothing to report

**Tracy Kennett arrived 6:07pm**

**VI. Financial Matters**

**A. Approval of the January expenditure list**

Motion made by Rhonda Breslin and seconded by Cathi Stalcup to approve the expenditure list.

A roll call vote was taken. All ayes. Motion carried.

**B. December 18/19 Financial Statements**

Tracy Kennett reviewed the financial statements and bank account balances with the board.

**VII. Library Director's Report**

- A total of \$882,366.54 was saved by patrons during the 2018 calendar year. 51,000 people came through the doors and 4,000 participated in a library activity.
- As part of the ADA transition plan the parking lot signs were corrected.
- Wegman came to give quotes to remove the floor outlets, replace the track lighting with an LED fixture, replace outdoor lighting and install security cameras.
- CR systems will be providing a quote to clean the carpet, clean upholstered furniture and strip and wax the floors.
- The kid's section is not heating, the boiler for that area will need to be replaced.
- Parks and Recreation employees came to replace light bulbs and they will be back to install ceiling tiles.
- Joe will be attending the legislative breakfast with Katie and Lindsey.
- Karen is going to the forum on 3/9.
- The first annual Library Crawl had 50 attendees, 14 took a passport and 3 turned in their passport.
- Holly and Lindsey will be attending a youth programming seminar
- Katie was able to get the carpenters union to donate labor and Fisher is donating the lumber for the raised flower beds for the community garden.

**VIII. No Unfinished Business**

**IX. New Business**

**A. Discuss Circulation Policy-**

Lindsey discussed the issues of the “family block” with the board and the board agreed that it needs to be revised. A new policy will be on the agenda for the February meeting.

**B. CONSIDER RECESS TO HOLD A CLOSED SESSION TO DISCUSS MATTERS PERTAINING PURCHASE OR LEASE OF REAL PROPERTY (5 ILCS 120/2 (C)(5)).**

A motion was made by Karen Weber and seconded by Cathi Stalcup. A roll call vote was taken. All ayes. Motion carried.

**RECESS TO A CLOSED SESSION TO DISCUSS MATTERS**

**PERTAINING TO PERSONNEL (5 ILCS 120/2 (C)(1)) AT 6:46 PM**

**RECONVENE TO OPEN MEETING AT 6:57 PM**

**Approve electric work in work room**

Motion made by Sue Smith and seconded by Tracy Kennett to approve work. A roll call vote was taken. All ayes. Motion carried.

**C. Approve door repair**

Motion made by Nick Aguinaga and seconded by Karen Weber to approve an expense for not more than \$2,147.96 for door repair. A roll call vote was taken. All ayes. Motion carried.

**X. ADJOURNMENT**

Motion made by Cathi Stalcup and seconded by Tracy Kennett. A vote was taken. All ayes. Motion carried.

Adjourn the meeting at 7:07 PM.

**Approved by the Board of Trustees at the regular meeting on February 21, 2019.**