

**MINUTES**  
**WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES**

DATE: July 19, 2018  
TIME: 6:00 PM  
PLACE: Wood River Public Library

**I. Call to Order / Roll Call / Pledge of Allegiance**

Nick Aguinaga, President, called the meeting to order at 6:00 PM.

Members present:

Nick Aguinaga  
Mike Anderson  
Tracy Kennett  
Cathi Stalcup  
Karen Weber

Members absent:

Rhonda Breslin  
Scott Miner  
Curtis Rainwater  
Sue Smith

Others present:

Lindsey Herron- Library Director  
Tom Stalcup-City Council Ex-Officio

A quorum was established.  
The Pledge of Allegiance was recited.

**II. Approval of Minutes**

**June 21, 2018 Regular Meeting**

The minutes were printed with the date of June 22, 2018, they will be amended to show the correct date of June 21, 2018. Motion made by Karen Weber and seconded by Curt Rainwater to approve the minutes as amended.

A vote was taken. All ayes. Motion carried.

**III. No Correspondence / Communications / Public Comment**

**IV. No Officers' Reports**

**V. No Committee Reports**

## **VI. Financial Matters**

### **A. Approval of the July expenditure list**

Motion made by Cathi Stalcup and seconded by Tracy Kennett to approve the expenditure list.

A roll call vote was taken. All ayes. Motion carried.

### **B. June 18/19 Financial Statements**

Tracy Kennett reviewed the financial statements, gave the board the bank balances and explained the purpose of each account. The donation fund is only to be used for non-capital donations the money currently in the account is left over from the Friends of the Library. Special Reserves is used for capital reserves which includes money to be used for the current building or future expansion. The goal is to keep the funds separate and transparent.

## **VII. Library Director's Report**

- Someone stole four books, they were captured on camera and the police were called.
- The A/C clogged and the basement flooded. Bell-O was able to come out and fix the problem. The building and grounds committee will look into getting a dehumidifier for the basement.
- A mini fridge was purchased to keep behind the desk so that people can buy drinks.
- The Wi-Fi has been spotty all week, Scott was able to buy a new cord and fix the issue.
- An old card catalog was given to Missy Bell Yates, the owner of Rustic Roots. Her Grandfather Richard Bell was Library board president for 13 years and used to own the building Rustic Roots is currently in.
- Planning for a Stars Wars themed family reading night and STL blues story time has begun.
- The Summer Reading Program is over; participation was about the same as last year. Participants were asked to complete a survey about how they thought went. Staff is looking for ways to utilize Beanstack all year long.
- Overhead Door and Window gave Lindsey a new quote for the emergency exit and door aid for \$3,044.00.
- Brennan resigned and Katie has been promoted to the Assistant Manager and will remain a cataloger.
- Holly has been promoted to full time and will be the program coordinator and circulation manager.

## **VIII. No Unfinished Business**

### **A. Approve installation of new emergency exit and door aid**

Motion made by Cathi Stalcup and seconded by Mike Anderson to approve the installation with the new quote of \$3,044.00

A roll call vote was taken. All ayes. Motion carried.

## **IX. New Business**

### **A. Approval of Annual Staff Development Day 8/10**

Motion made by Tracy Kennett and seconded by Mike Anderson.

A roll call vote was taken. All ayes. Motion carried.

**X. ADJOURNMENT**

Motion made by Tracy Kennett and seconded by Scott Miner.

A vote was taken. All ayes. Motion carried.

Adjourn the meeting at 6:29 PM.

***Approved by the Board of Trustees at the Regular Meeting on August 16, 2018.***