

## **MINUTES**

### **WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES**

DATE: July 20, 2017

TIME: 6:00 PM

PLACE: Wood River Public Library

#### **I. Call to Order / Roll Call / Pledge of Allegiance**

Scott Miner, President, called the meeting to order at 6:00pm

Present: Nick Aguinaga, Rhonda Breslin, Phil Crause, Scott Miner, Cathi Stalcup,  
Members Absent: Dawn Evans, Tracy Kennett, Curtis Rainwater, Karen Weber  
Others present: Lindsey Herron-Library Director, Ex-officio Tom Stalcup

A quorum was established

The Pledge of Allegiance was recited.

#### **II. Approval of minutes June 15, 2017 Regular Meeting**

Motion made by Nick Aguinaga and seconded by Cathi Stalcup to approve minutes as written.  
A roll call vote was taken. All ayes. Motion carried.

#### **III. No Correspondence / Communications / Public Comment**

#### **IV. Officers' Reports Presented**

Scott Minor (President), gave a brief overview of the bank account balances.

#### **V. Committee Reports**

Building and Grounds-

Nick Aguinaga advised that a wish list is being put together for Lowes.

Personnel-Motion was made by Rhonda Breslin to go into executive session to discuss personnel.

5ILCS 120/2 (C)(1). Cathi Stalcup seconded, roll was taken, all ayes and motion carried.

Cathi Stalcup made motion to end executive session, seconded by Nick Aguinaga at 6:33pm.

Roll call was taken, all ayes. Motion carried.

#### **VI. Financial Matters**

##### **A. Approval of the July expenditure list**

Motion made by Scott Miner, seconded by Rhonda Breslin to approve the expenditure list. Roll call taken, all ayes, motion carried.

Financial Statements

July, 2017

Motion was made to approve the Financial Statement by Nick Aguinaga, second by Rhonda Breslin, a roll call vote was taken, all ayes. Motion carried.

##### **B. Interest Reports**

#### **VII. Library Directors Report**

- Library has received a \$50 donation.
- Lindsey has reported that she has purchased new books.
- Library Volunteers has accumulated 57 hours.
- Curtis Rainwater has installed 5 cameras.
- Staff has been cleaning and collecting old pictures and laminating those of importance.
- September will be library card sign up and Lindsey will be offering amnesty program, clients will return books and DVD's and fees will be waived during this special time.
- Phone Masters will be either replacing phones with updated phones or repair wires. Motion was made by Rhonda Breslin and seconded by Nick Aguinaga to update phones. Roll call was taken, all ayes. Motion carried.
- Nick and Lindsey are working on maintenance schedule to stay on top of everything.
- Lindsey announced the upcoming events:
  - Summer Reading Program Finale pool party-July 20
  - Rock Painting-July 27
  - American Red Cross Blood Drive-Aug 16

**VIII. Unfinished Business**

- A. Updated Meeting Room Agreement  
Motion made by Nick Aguinaga seconded by Phil Crause to update Meeting Room agreement. Roll Call vote taken, all ayes. Motion carried
- B. Tuck Pointing on stairwell  
Motion made by Cathi Stalcup, seconded by Rhonda Breslin to approve tuck pointing to be done by Titsworth Masonary. Roll Call taken, all ayes. Motion carried.

**IX. New Business**

- A. Approval of holiday closure was revised FY 17-18.  
Motion was made by Phil Crause for updated closure dates and seconded by Cathi Stalcup. Roll Call vote taken, all ayes. Motion carried.
- B. Approval of Staff Development Day, Friday Aug. 12  
Motion was made by Phil Crause and seconded by Scott Minor to approve annual staff development day. Roll call taken, all ayes. Motion carried.

**X. Other**

- A. Reviewed Chapter 12 in serving our public 3.0: Standards for Illinois Public Libraries.

**XI. Adjournment**

Motion made by Nick Aguinaga, seconded by Phil Crause. Roll call vote taken, all ayes. Motion carried.

ADJOURN THE MEETING AT 7:42 PM.

***Approved at the regular meeting of the Board of Trustees, August 17, 2017.***

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Scott Miner, Board President

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Cathi Stalcup, Interim Board Secretary

