

## MINUTES

### WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: May 18, 2017  
TIME: 6:00 PM  
PLACE: Wood River Public Library

#### I. Call to Order / Roll Call / Pledge of Allegiance

Karen Weber, Secretary, called the meeting to order at 6:01 PM.

##### Members present:

Nick Aguinaga  
Phil Crause  
Tracy Kennett  
Scott Miner  
Karen Weber

##### Members absent:

Rhonda Breslin  
Dawn Evans  
Curtis Rainwater  
Cathi Stalcup

##### Others present:

Lindsey Herron- Library Director  
Sharon Kadell- City Council Member

A quorum was established.

The Pledge of Allegiance was recited.

#### II. Approval of Minutes

##### **April 20, 2017 Regular Meeting**

Motion made by Scott Miner and seconded by Nick Aguinaga to approve the minutes as written.

A vote was taken. All ayes. Motion carried.

#### III. No Correspondence / Communications / Public Comment

#### IV. Officers' Reports Presented

Treasurer's report- Tracy gave a brief overview of the bank account balances.

#### V. Committee Reports

Building and Grounds- The lights for the flag will be in soon.

Personnel-

- A new part time employee started.
- Scott went full time May 1.
- Lindsey will be interviewing for a new page soon.

**VI. Financial Matters**

**A. Approval of the May expenditure list- including vouchers for FY17 & FY 18**

Motion made by Phil Crause and seconded by Tracy Kennett to approve the expenditure list. A roll call vote was taken. All ayes. Motion carried.

**B. April 16/17 Financial Statements**

**C. Interest Reports**

**D. FY 16/17 Donations Report**

**VII. Library Director's Report**

- A patron was removed from the library for loitering in the children's section.
- A patron who passed away left a \$200 donation to the library.
- A new computer had to be purchased for the café; all of the older equipment will be moved to the back of the café.
- Someone from the state came to help Lindsey build a new retention list.
- Lindsey is working on updating the disaster plan for the library.
- The book sale made \$585.
- Lindsey will be attending a Director's University the first week in June.
- For the summer reading program the library will challenge the community to read 4,000 books.

**VIII. Unfinished Business**

**A. Agreement with Lewis & Clark Radio Club**

Motion made by Scott Miner and seconded by Nick Aguinaga to approve the agreement as written.

A vote was taken. All ayes. Motion carried.

**IX. NEW BUSINESS**

**A. Approve Meeting Dates for FY 17-18**

Motion made by Nick Aguinaga and seconded by Karen Weber.

A vote was taken. All ayes. Motion carried.

**B. Updated Meeting Room Agreement**

Motion made by Scott Miner and seconded by Karen Weber to table.

A vote was taken. All ayes. Motion carried.

**C. Closed Minute Review Assignment**

Scott Miner volunteered to listen to the minutes.

**D. Determine Non-Resident Fee Method of FY 17-18**

Motion made by Karen Weber and seconded by Scott Miner to not offer Non-Resident cards.

A vote was taken. All ayes. Motion carried.

E. **Election of Officers**

Motion made by Phil Crause and seconded by Scott Miner to approve the nominated officers.

A roll call vote was taken. All ayes. Motion carried.

X. **CONSIDER RECESS TO HOLD A CLOSED SESSION TO DISCUSS MATTERS PERTAINING PURCHASE OR LEASE OF REAL PROPERTY (5 ILCS 120/2 (C)(5)).**

A motion was made by Phil Crause and seconded by Tracy Kennett.

A roll call vote was taken. All ayes. Motion carried.

**RECESS TO A CLOSED SESSION TO DISCUSS MATTERS**

**PERTAINING TO PERSONNEL (5 ILCS 120/2 (C)(1)) AT 6:52 PM**

**RECONVENE TO OPEN MEETING AT 6:58 PM**

XI. **ADJOURNMENT**

Motion made by Tracy Kennett and seconded by Nick Aguinaga.

A vote was taken. All ayes. Motion carried.

ADJOURN THE MEETING AT 6:58 PM.

***Approved at the regular meeting of the Board of Trustees, June 15, 2017.***