

MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: February 16, 2017
TIME: 6:00 PM
PLACE: Wood River Public Library

I. Call to Order / Roll Call / Pledge of Allegiance

Karen Weber, Secretary, called the meeting to order at 6:03 PM.

Members present:

Nick Aguinaga
Rhonda Breslin
Tracy Kennett
Scott Miner
Cathi Stalcup
Karen Weber

Members absent:

Phil Crause
Dawn Evans
Curtis Rainwater

Others present:

Kate Kite, Library Director
Mayor Frank Akers-City Council Ex-Officio

A quorum was established.

The Pledge of Allegiance was recited.

II. Approval of Minutes

January 19, 2017 Regular Meeting

January 26, 2017 Building and Grounds Committee Meeting

February 9, 2017 Finance Committee Meeting

February 13, 2017 Personnel Committee Meeting

Motion made by Nick Aguinaga and seconded by Scott Miner to approve the minutes as written.

A vote was taken. All ayes. Motion carried.

Dawn Evans arrived 6:06 pm

III. No Correspondence / Communications / Public Comment

IV. Officers' Reports Presented

Treasurer's report-Tracy gave a brief overview of the bank account balances.

V. Committee Reports

- The Building and Grounds committee met and discussed the following
 - The outlets in the meeting room were not working; they just needed a new surge protector.
 - The backdoor lock needed to be fixed, and has been.
 - The water heater needed to be fixed, and has been.
 - A changing table for the bathroom needs to be ordered.
 - There was a discussion about having a volunteer day before the summer reading program to fix small projects.
 - The estimate to get the glass block wall by the stairs fixed is \$700.
- The Personnel committee met and decided to set up 3 interviews, they asked the board to present them with any questions they wanted the committee to ask.

VI. Financial Matters

A. Approval of the February expenditure list

Motion made by Tracy Kennett and seconded by Scott Miner to approve the expenditure list. The Geissler check from last month has been voided and a new one reissued. A roll call vote was taken. All ayes. Motion carried.

B. January 16/17 Financial Statements

VII. Library Director's Report

- \$4,070 was saved on the lower roof and windows project by not needing a plumbing contractor.
- The elevator needs repaired.
- The Library received their first E-Pay payment.
- LaAris is learning to catalog.
- On March 18th the Library is hosting a meet the candidate's event. Candidates for Mayor and Councilman will be available for questions.
- Kate will continue to partner with the Library at BeDell

VIII. No Unfinished Business

IX. NEW BUSINESS

A. Consider FY 2017-18 Budget Proposal

Motion made by Scott Miner and seconded by Nick Aguinaga to approve the budget. A roll call vote was taken. All ayes. Motion carried.

B. Consider Revision to Volunteer Policy and Form

Motion made by Karen Weber and seconded by Cathi Stalcup. A vote was taken. All ayes. Motion carried.

X. CONSIDER RECESS TO HOLD A CLOSED SESSION TO DISCUSS MATTERS PERTAINING PERSONNEL (5 ILCS 120/2 (C)(1)).

A motion was made by Cathi Stalcup and seconded by Scott Miner.
A roll call vote was taken. All ayes. Motion carried.

RECESS TO A CLOSED SESSION TO DISCUSS MATTERS

PERTAINING TO PERSONNEL (5 ILCS 120/2 (C)(1)) AT 6:48 PM

RECONVENE TO OPEN MEETING AT 7:01 PM

XI. Appoint Interim Library Director

Motion made by Scott Miner and seconded by Cathi Stalcup to appoint Jennifer Baugh as Interim Library Director.

A roll call vote was taken. All ayes. Motion carried.

XII. ADJOURNMENT

Motion made by Tracy Kennett and seconded by Rhonda Breslin.

A vote was taken. All ayes. Motion carried.

ADJOURN THE MEETING AT 7:02 PM.

Approved at the regular meeting of the Board of Trustees, March 16, 2017.