

MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: December 15, 2016
TIME: 6:00 PM
PLACE: Wood River Public Library

I. Call to Order / Roll Call / Pledge of Allegiance

Dawn Evans, President, called the meeting to order at 6:04 PM.

Members present:

Nick Aguinaga
Dawn Evans
Tracy Kennett
Cathi Stalcup
Karen Weber

Members absent:

Rhonda Breslin
Phil Crause
Scott Miner
Curtis Rainwater

Others present:

Kate Kite, Library Director
Mayor Frank Akers-City Council Ex-Officio

A quorum was established.

The Pledge of Allegiance was recited.

II. Approval of Minutes

November 17, 2016 Regular Meeting

Motion made by Nick Aguinaga and seconded by Karen Weber to approve the minutes as amended.

A vote was taken. All ayes. Motion carried.

III. Correspondence / Communications / Public Comment

- The Library received a Christmas card from a longtime patron that is currently in the homebound program. The patron thanked them for all the help and said their kindness has been a blessing.
- The patron of the month gave Kate a list of Star Trek books so the Library can try to increase their selection.

IV. Officers' Reports Presented

Treasurer's report-Tracy gave a brief overview of the bank account balances.

V. Committee Reports

Nick mentioned the new water fountain and the ceiling tiles that had been replaced. He suggested every take a look at them if they had not already. Tracy suggested that the board send a thank you note to the foundation for the water fountain.

VI. Financial Matters

A. Approval of the December expenditure list

Motion made by Karen Weber and seconded by Tracy Kennett.

A roll call vote was taken. All ayes. Motion carried.

B. November 16/17 Financial Statements

VII. Library Director's Report

- Since the new computers were put in kids area, ABC mouse usage has gone up
- Kate informed the board that she was not accepted to the PLA leadership academy.
- Kate received a call from a previous ILA president asking her to run for the executive board
- The heat went out at the Library on Monday and was fixed on Wednesday

VIII. Unfinished Business

A. Computer Guest Pass Update

After trying three different ways of issuing guest passes LaAris and Scott recommended to the board that guest pass time limits should be set at 30 minutes for free and extended to 120 minutes for \$2. The board agreed with the recommendation and added that the Director can make exceptions to the guest pass policy at their discretion.

A motion was made by Karen Weber and seconded by Cathi Stalcup to approve the policy with the changes the board discussed.

A vote was taken. All ayes. Motion carried.

A. Computer and Internet Use Policy

A section was added allowing minors to use homework computers without a parent present.

A motion was made by Karen Weber and seconded by Cathi Stalcup to approve the policy.

A vote was taken. All ayes. Motion carried.

IX. NEW BUSINESS

A. Review Per Capita Grant

The grant was reviewed by the board and will be turned in by Kate

B. Approve Government Travel Expense Control Act Resolution

Motion made by Tracy Kennett and seconded by Karen Weber to table until the January meeting.

A vote was taken. All ayes. Motion carried.

C. **Consider Revision to Agreement Between Wood River Public Library and Kelly Masinelli**

Tracy mentioned that the 'revised by' date on the agreement needed to be updated.
Motion made by Karen Weber and seconded by Cathi Stalcup to approve as amended.
A roll call vote was taken. All ayes. Motion carried.

X. **ADJOURNMENT**

Motion made by Tracy Kennett and seconded by Nick Aguinaga.
A vote was taken. All ayes. Motion carried.

ADJOURN THE MEETING AT 6:43 PM.

Approved at the regular meeting of the Board of Trustees, January 19, 2017.