

**MINUTES**  
**WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES**

DATE: August 18, 2016  
TIME: 6:00 PM  
PLACE: Wood River Public Library

**I. Call to Order / Roll Call / Pledge of Allegiance**

Dawn Evans, President, called the meeting to order at 6:00 PM.

Members present:

Nick Aguinaga  
Phil Crause  
Dawn Evans  
Tracy Kennett  
Curtis Rainwater  
Karen Weber

Members absent:

Scott Miner  
Rhonda Breslin  
Cathi Stalcup

Others present:

Kate Kite, Library Director  
Mayor Frank Akers-City Council Ex-Officio

A quorum was established.  
The Pledge of Allegiance was recited.

**II. Approval of Minutes**

**July 21, 2016 Regular Meeting**

Motion made by Phil Crause and seconded by Nick Aguinaga to approve the minutes as written.  
A vote was taken. All ayes. Motion carried.

**III. No Correspondence / Communications / Public Comment**

**IV. Officers' Reports Presented**

Treasurer's report-Tracy gave a brief overview of the bank account balances.

**V. No Committee Reports**

**VI. Financial Matters**

**A. Approval of the August expenditure list**

Motion made by Phil Crause and seconded by Tracy Kennett.

A vote was taken. All ayes. Motion carried.

**B. July 16/17 Financial Statements**

**VII. Library Director's Report**

- Kate mentioned that the sign language class began this week and she will be working with the teacher to try and offer more classes.
- The E-rate reimbursement should be coming in soon.
- Staff development day went well, they discussed safety, had a CPR class, yoga class, and also had training on mental fatigue and mental first aid. Staff said it was very helpful and in the future they would like to have some scenario training.
- The Zinnio subscription ended in June and Kate has received no feed back

**VIII. Consider a Recess to Hold a Closed Session**

Motion made by Nick Aguinaga and seconded by Karen Weber.

A vote was taken. All ayes. Motion carried.

**CONVENE TO CLOSED SESSION AT 6:15 TO DISCUSS MATTERS PERTAINING TO PERSONNEL (5 ILCS 120/2 (C) (1)).**

**RECONVENE TO OPEN SESSION AT 6:17**

**IX. Unfinished Business**

**A. Consider Lower Roof Replacement & Window Replacement**

Jason Vandever from Hurst-Roche, Inc was at the meeting and explained that the Kalwall windows are more cost effective. He also brought a different color window sample for the board to look at.

A motion was made by Nick Aguinaga and seconded by Tracy Kennett to accept the base and alternate bid from Geissler Roofing.

A roll call vote was taken. All ayes. Motion carried.

**X. NEW BUSINESS**

**A. Consider Changing Date of Regular October Meeting from October 20, 2016 to October 27, 2016**

Motion made by Tracy Kennett and seconded by Nick Aguinaga.

A vote was taken. All ayes. Motion carried.

B. **Consider Approving Letter of Recommendation For Library Director Kate Kite's Application for Public Library Association's Leadership Academy**

Motion made by Tracy Kennett and seconded by Karen Weber.

A vote was taken. All ayes. Motion carried.

C. **Review Results of Strategic Plan Board Survey**

D. **Review Results of Technology Survey**

XI. **ADJOURNMENT**

Motion made by Tracy Kennett and seconded by Nick Aguinaga.

A vote was taken. All ayes. Motion carried.

ADJOURN THE MEETING AT 7:11PM.

**Approved at the Regular Meeting of the Board of Trustees, September 15, 2016.**