

**MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES**

DATE: September 15, 2016
TIME: 6:00 PM
PLACE: Wood River Public Library

I. Call to Order / Roll Call / Pledge of Allegiance

Dawn Evans, President, called the meeting to order at 6:00 PM.

Members present:

Nick Aguinaga
Rhonda Breslin
Phil Crause
Dawn Evans
Scott Miner
Cathi Stalcup
Karen Weber

Members absent:

Tracy Kennett
Curtis Rainwater

Others present:

Kate Kite, Library Director
Mayor Frank Akers-City Council Ex-Officio

A quorum was established.
The Pledge of Allegiance was recited.

II. Approval of Minutes

August 18, 2016 Regular Meeting

Motion made by Phil Crause and seconded by Karen Weber to approve the minutes as written.
A vote was taken. All ayes. Motion carried.

III. Correspondence / Communications / Public Comment

Kate received a thank you fax from a home bound participant that has always found the staff helpful. Kate also received a thank you card from the son of a homebound participant that had passed away.

IV. Officers' Reports Presented

Treasurer's report-Karen gave a brief overview of the bank account balances.

V. No Committee Reports

VI. Financial Matters

A. Approval of the September expenditure list

Motion made by Scott Miner and seconded by Rhonda Breslin.

A vote was taken. All ayes. Motion carried.

B. August 16/17 Financial Statements

VII. Library Director's Report

- Construction started today with the plumbing contractor. Unfortunately there was a problem with adding an additional roof drain as proposed; they will be meeting on site to try to find a solution.
- Kate made a display board and a fundraising brochure to tell patrons about the upcoming construction.
- The foundation will be meeting soon. Cheryl Maguire, the foundation President, is working to get the Library a new water fountain at a reduced price.
- The library will be offering AARP drivers safety training in early November.
- September is Library card sign up month, the Library is offering free replacement cards.
- The Kids in the Kitchen program has been so successful that they are planning another session in January to accommodate more patrons.
- Kate received a letter from the Illinois Department of Employment Services stating that the library will not have to pay unemployment benefits.

VIII. No Unfinished Business

IX. NEW BUSINESS

A. Closed Minute Recommendation

Phil listened to the minutes and recommended they all stay closed

B. Computer and Internet Use Policy-Annual Review

There was discussion about the policy and the use of guest passes. Kate will have LaAris at the next meeting to let the board know if there are any problems with issuing guest passes and putting time limits on internet usage

X. ADJOURNMENT

Motion made by Phil Crause and seconded by Rhonda Breslin

A vote was taken. All ayes. Motion carried.

ADJOURN THE MEETING AT 6:50 PM.

Approved at the Regular Meeting of the Board of Trustees, October 27, 2016.