

MINUTES

WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: May 18, 2017
TIME: 6:00 PM
PLACE: Wood River Public Library

I. Call to Order / Roll Call / Pledge of Allegiance

Karen Weber, Secretary, called the meeting to order at 6:01 PM.

Members present:

Nick Aguinaga
Phil Crause
Tracy Kennett
Scott Miner
Karen Weber

Members absent:

Rhonda Breslin
Dawn Evans
Curtis Rainwater
Cathi Stalcup

Others present:

Lindsey Herron- Library Director
Sharon Kadell- City Council Member

A quorum was established.

The Pledge of Allegiance was recited.

II. Approval of Minutes

April 20, 2017 Regular Meeting

Motion made by Scott Miner and seconded by Nick Aguinaga to approve the minutes as written.

A vote was taken. All ayes. Motion carried.

III. No Correspondence / Communications / Public Comment

IV. Officers' Reports Presented

Treasurer's report- Tracy gave a brief overview of the bank account balances.

V. Committee Reports

Building and Grounds- The lights for the flag will be in soon.

Personnel-

- A new part time employee started.
- Scott went full time May 1.
- Lindsey will be interviewing for a new page soon.

VI. Financial Matters

A. Approval of the May expenditure list- including vouchers for FY17 & FY 18

Motion made by Phil Crause and seconded by Tracy Kennett to approve the expenditure list. A roll call vote was taken. All ayes. Motion carried.

B. April 16/17 Financial Statements

C. Interest Reports

D. FY 16/17 Donations Report

VII. Library Director's Report

- A patron was removed from the library for loitering in the children's section.
- A patron who passed away left a \$200 donation to the library.
- A new computer had to be purchased for the café; all of the older equipment will be moved to the back of the café.
- Someone from the state came to help Lindsey build a new retention list.
- Lindsey is working on updating the disaster plan for the library.
- The book sale made \$585.
- Lindsey will be attending a Director's University the first week in June.
- For the summer reading program the library will challenge the community to read 4,000 books.

VIII. Unfinished Business

A. Agreement with Lewis & Clark Radio Club

Motion made by Scott Miner and seconded by Nick Aguinaga to approve the agreement as written.

A vote was taken. All ayes. Motion carried.

IX. NEW BUSINESS

A. Approve Meeting Dates for FY 17-18

Motion made by Nick Aguinaga and seconded by Karen Weber.

A vote was taken. All ayes. Motion carried.

B. Updated Meeting Room Agreement

Motion made by Scott Miner and seconded by Karen Weber to table.

A vote was taken. All ayes. Motion carried.

C. Closed Minute Review Assignment

Scott Miner volunteered to listen to the minutes.

D. Determine Non-Resident Fee Method of FY 17-18

Motion made by Karen Weber and seconded by Scott Miner to not offer Non-Resident cards.

A vote was taken. All ayes. Motion carried.

E. **Election of Officers**

Motion made by Phil Crause and seconded by Scott Miner to approve the nominated officers.

A roll call vote was taken. All ayes. Motion carried.

X. **CONSIDER RECESS TO HOLD A CLOSED SESSION TO DISCUSS MATTERS PERTAINING PURCHASE OR LEASE OF REAL PROPERTY (5 ILCS 120/2 (C)(5)).**

A motion was made by Phil Crause and seconded by Tracy Kennett.

A roll call vote was taken. All ayes. Motion carried.

RECESS TO A CLOSED SESSION TO DISCUSS MATTERS

PERTAINING TO PERSONNEL (5 ILCS 120/2 (C)(1)) AT 6:52 PM

RECONVENE TO OPEN MEETING AT 6:58 PM

XI. **ADJOURNMENT**

Motion made by Tracy Kennett and seconded by Nick Aguinaga.

A vote was taken. All ayes. Motion carried.

ADJOURN THE MEETING AT 6:58 PM.

Approved at the regular meeting of the Board of Trustees, June 15, 2017.